

# VBS Parent Information: Please Read!

## Dates & Times

Monday-Thursday, June 10-13: VBS runs from 9:30am-12:30pm each day, with a special VBS presentation 10:30am on Sunday, June 16.

## **Important Permission Form Info**

**At check-in**, we will have an area for parents to turn in permission forms and a media release form. **We must have these on Day One!** The forms are available to download and print at our website before VBS, and we will have copies at check-in. If you plan to complete the form at check-in, please be sure to have your basic insurance information, doctor's name and number, etc. with you when you come.

## **Dropping Off**

On the first day, please arrive 5-10 minutes early to check in, turn in your forms, and find your child's Squad. Kids will get T-shirts at check in. Your child may wear any shirt on the first day of VBS. You will need to drop your child off with her/his Squad Leader.

After the first day, please either come in to drop off your child, or pull up to the front walkway to drop off. Do not have your child walk through the parking lot alone.

Kids should wear the VBS T-shirt on Days 2, 3 & 4. Also, bear in mind that some time is spent outside. Put sun block on your child before coming to VBS!

## **Picking Up**

The safety and well-being of the children in our care is our top priority. Therefore, we will be enforcing a strict pick-up policy. Each day at 12:30pm, when VBS wraps up for the day, **a parent MUST come INTO the Narthex and sign your child in and out everyday (church entry hall) to pick up each child in person. Do NOT wait in the parking lot** for your child. If your child is riding home with another family or being picked up by a relative, please inform your squad leader and be sure that the individual knows to pick up the child inside.

## **VBS Presentation on Sunday!**

On Sunday, June 16 at 10:30am, you are invited to join us in the sanctuary at 10:30am for our finale time. This is a great time to see some of what your child has been enjoying and learning throughout the week.

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**Daily Snacks**

We serve a snack each day at VBS. If your child has food allergies, please list it on their registration form. If you have serious concerns regarding snack, please speak with the Rev. Susie Comer, our staff coordinator, well in advance of the start of VBS.

**Communications**

If you need to reach our staff or your child during VBS, please call the office at (281) 545-1661 and explain your need. They will connect with the Rev. Susie Comer or Kimberly Hart, who will be able to locate your child in the building. If you know in advance that you will need to pick your child up early, please inform the squad leader, so we can have your child at the door & ready to go for you.

Please talk to your child each day about what she/he did, learned, sang, etc...

If you have any other questions, please call Kimberly Hart at (281) 545-1661, or email to [office@stmarksfortbend.org](mailto:office@stmarksfortbend.org) .